

Hope Street Ministry, Inc

Shechem Community Outreach Coordinator



Are you passionate about people and your community? If yes, consider joining the Hope Street staff as Shechem Community Outreach Coordinator. You will help ensure the Greenhouse for People metaphor is practically lived out in all that we say and do as an organization.

About Hope Street

Hope Street is the Greenhouse for People on 26th and Capitol. We give broken men, women and children a safe place to grow. We cultivate hope and build community as we live out the ministry of Jesus on the northside of Milwaukee. Hope Street provides housing and healing to men, women, and children whose lives have been profoundly affected by the toxic environment they grew up in, their own choices, or drug and alcohol abuse. Empowered by the active Grace of Christ, the staff, volunteers and members cultivate a nurturing community in which we can live, learn and develop new habits that help people flourish.

What You Will Do

The Shechem Community Outreach Coordinator will be responsible for connecting with churches, schools and organizations to gain supporters and share the resources we offer to the community. They will work to coordinate and plan several fundraising and community events on an annual basis. The Coordinator is a reliable professional with knowledge of event planning, volunteer coordination, community relations, and obtaining financial support for the organization through sponsorships and other gift solicitation. Our supporters make it possible for us to consistently and passionately walk alongside the men, women and children we get the opportunity to serve. This is an in office position Monday- Friday at Shechem at Hope Street.

- **Member Relations**

- Meet and get to know Shechem at Hope Street members
- Provide a sense of safety and security
- Be helpful, point people in the right direction
- Manage conflict when it arises
- Maintain trust with members, be patient, and be approachable
- Check in table: sign in guests and use wand.
- Love and be with people

What You Will Do (cont.)

- **Church Connection**

- Connect with churches
- Share about Hope Street
- Share volunteer opportunities
- Express our financial and in kind needs
- Help church communities to know what we offer and what resources we provide
- Find ways to partner and build relationships

- **School Connections**

- Connect with schools: elementary- college
- Share about Hope Street
- Share volunteer opportunities with students
- Work with administration to help kids be aware of what we offer
- See what needs we can fill for schools through after-school programming or otherwise
- Find ways to partner and build relationships

- **Event Coordination**

- Help with brainstorming
- Planning and coordinating annual Hope Street events

- **Donor Relations**

- Donor appreciation
- Share impact
- Invite people in to Hope Street through tours and events

Note: The position will be paid hourly and be dependent upon work experience and expertise. This position is full-time at 40 hours per week, with potential help needed on weekends or evenings. The position includes PTO and Holiday pay, IRA match, and health benefits.



**Learn more about our mission at www.hopestreetministry.org!
Join us and be part of The Greenhouse for People!**